

Car Club Booking Form

Please complete the following details and return to the Museum at least 14 days before the date of your event, along with your payment. See reverse for costs. Please note that your booking is not confirmed until you receive an email confirmation from the Museum. Further details may be required to secure a Millennium Place booking.

Club Name		
Contact Name		
Mobile Number (in case we need to contact you on the day)		
Address		
Email address (so that we can confirm your booking)		
Type of event (AGM, Rally etc)		
Arrival Time	Departure Time	Number of people attending

Payment details – please see reverse for charges, and then select one form of payment:

I enclose a cheque for £_____ made payable to CTM Ventures Ltd

Please charge my Debit/Visa/Delta/Maestro/Barclaycard (delete as appropriate) the amount of £ _____ plus £2 card handling fee, grand total £_____

Card Number	Name as printed on card	
Valid From	Expiry Date	3 digit security code

Signature _____

P.T.O.

What Does Your Club Require?

Please tick the space(s) you would like to use:

			Tick if required ✓
Millennium Place	Display your cars in front of the Museum	FREE of charge but subject to availability	
Foyer Meeting Room	Up to 12 people	£24	
Starley Room	Boardroom style Up to 30 people	£72	
	Theatre style Up to 120 people	£90	
	Reception style Up to 100 people	£90	
Bettmann Room	Boardroom style Up to 20 people	£72	
	Theatre style Up to 40 people	£90	
	Reception style Up to 40 people	£90	

Other room layouts may be available upon request.

Please tick the **equipment** you require:

Projector		Screen		Laptop		Flipchart	
Microphone		DVD/CD Player		Sky TV		Other	

If you require **catering** for your event, please arrange this directly with Esquires Coffee Shop: stevenp@esquirescoffee.co.uk or telephone 024 7625 7300.

Parking required in the rear yard? Yes No

Please note this is strictly limited and subject to availability.

If **Yes**, please provide driver and car details:

Driver name	Car Registration	Address

www.transport-museum.com

Coventry Transport Museum, trading as CTM Ventures Limited. Registered offices Millennium Place, Hales Street, Coventry CV1 1JD. Registered in Cardiff, Wales. Registration no 5263892.

VAT Registration no 854763688. Telephone 024 7623 4270. Email carclubs@transport-museum.co.uk.